

Minutes of the ordinary meeting of the Parish Council held via Zoom on Monday 8th June 2020 at 7.30pm.

Members of the public present: Ward Councillor Mike Baynham,

Members of the Council present Cllr Rayner (Chair), Cllr Leech, Cllr Cliffe, Cllr Roston, Cllr Matthews.

1. Apologise for absence.

Cllr Cotterill / Cllr Baldini / Cllr Pickering

Declarations of interest.

None

2. Minutes

2.1 To approve the minutes of the ordinary Parish Council meeting held on Monday 11th May 2020. 1283/20 resolved that the Council approved the minutes of the ordinary meeting held on Monday 11th May 2020.

2.2 To approve the minutes of the Annual General Meeting of the Council held on Monday 11th May 2020. 1284/19 resolved that the Council approved the minutes of the Annual General Meeting held on Monday 11th May 2020. Minutes will be signed retrospectively.

3. Matters arising from the minutes of the ordinary and AGM meeting on Monday 11th May 2020.

3.1 Note updates from 'Action log, outstanding actions will remain on the log until complete. Wig-Wag signs – the remains unresolved, the Recreation Room Committee has not had a meeting and have therefore been unable to discussed options.

Tesco have not responded to our letter regarding the lease, Clerk will follow up again.

Dalefords Lane speed enforcement signs – Cllr Cotterill has chased this up.

United Utilities – Clerk has not received a response so will chase up. Cllr Roston put in a FOI to establish the cost of emptying the septic tank daily.

CWAC fields – the newt field have been topped but need to keep an eye on the site. Clerk confirmed that CWAC are obtaining quotes to undertake weed management as the site has not yet sold.

Agreed to delay review of the Risk Assessment until a face to face meeting can be held.

4. Clerks report and correspondence

4.1 Discussed and agreed action to Clerks report and correspondence – all noted.

5. Planning

5.1 Planning applications for discussion, **1285/20 agreed:**

20/0 1771 /FUL	2 Earnslow Grange Cottage Whitegate Lane	First floor extension and loft conversion with dormer with balcony to rear	Whitegate and Marton Parish Council object to this application since it is not compliant with Policy 1 of the W&M Neighbourhood Plan (increase in number of bedrooms from 3 to 4).
20/0 1728 /LDC	Rose Cottage Beauty Bank Whitegate	Use of land as driveway in connection with the residential use of Rose Cottage	No objection

Discussed siting of static caravan just outside the Parish Boundary. It is noted the site is in a 6 acre plot and it is confirmed that Hartford Parish Council have requested it be called, there are three objections on the website.

5.2 To discuss enforcement/complaints:

Refusal of planning permission - none

Plans withdrawn – The mosses, an applications is to be resubmitted to reflect usage of the barn and additional structure.

Enforcement / complaints

Case farm – storage – monitor

Little Moss – agreed to write to Gray Health Care to open up dialogue with Parish Council, Cllr Matthews to draft a letter for Clerk to issue. Action: RM / Clerk

Land on Nova Scotia Lane – Enforcement has requested additional information regarding the location of the site, this has been provided, no further update.

Land near Beaches – burning manure

Property opposite Spanns Garage, Dalefords Lane – blocked culvert under the road, Cllr Mike Baynham is pursuing with the Council.

5.3 Planning matters lessons learnt – In relation to the Woodedge application Cllr Rayner made the following observations:

1) It ignored our Neighbourhood Plan – agreed to arrange a meeting with the new planning manager. Cllr Rayner to draft an email and Cllr Mike Baynham to also attend. Action KR

2) Need to give careful consideration to who calls in applications to ensure it does not impact of voting of the Planning committee. Preferable for Cllr Baynham to call in applications.

3) we did not challenge some of the statutory consultee comments in relation to impact of noise sufficiently.

4) this application received 22 objections.

5.4 Parish Council/Resident Action Group update on Gypsy Traveller Sites DPD – no update. – keep on agenda as a watching brief. Noted that at the newt sanctuary the banks of pond slipping in and Cllr Roston raised concern regarding the ragwort. Cllr Cliffe will make enquiries from the café, and Clerk will enquire on behalf of the Parish Council. Cllr Cliffe to provide contact details to Clerk. Action: Clerk / GC

6. Finances

6.1 The bank statement for the current account showed a balance of £24,923.55 there were four cheques to be cleared through the bank and payments agreed below. The current account balance remaining will be £42,198.87 (£69,057.32 including savings accounts).

1286/20 agreed the following:

6.2 Paid Clerks wages £840

6.3 Paid HMRC £210 PAYE

7. Road Safety update

7.1 Vicarage Green – to note any updates – none

7.2 General Road Safety updates – Speed limits – It was agreed that we need to focus on reducing the limit to 20 mph outside school, this could be changed but would not be enforceable as the recommendation is 30mph, all agreed school is our priority. St Mary's Drive have also requested a 20 mph. Chester Lane Brook should also be a 40mph and we need to continue to work towards a reduced speed limit.

7.3 Wig Wag signs – see above

8. Parish Issues

8.1 Village display board update – no update

8.2 Covid-19 – no matters have arisen

8.3 Notice boards – Clerk to update contact details and display annual report prepared by Cllr Rayner.
Action: Clerk / KR

10. Items for information and discussion only.

10.1 Cllr Cliffe has tendered his resignation from the Parish Council after 15 years' service. Cllr Cliffe was thanked for his dedication and commitment over the 15 years. Clerk to make arrangements for vacancy. Action: Clerk

10.2 Bike park – brought to our attention regarding a Facebook page about a site in the village being used as a bike park. It is understood that it is private land, and the Parish Council are concerned that a Change of Use is required and impact on the village such as parking. Cllr Roston to speak with landowner in the first instance. Action:DER

10.3 Cllr Mike Baynham informed the meeting that Cabinet were due to discuss the Winsford regeneration, and will provide an update at the next meeting.

10.4 Agreed Grass cutting quote of £220

10.5 Litter picking – agreed need to wait until next year to carry out litter pick

10.6 Clerk to purchase Zoom for Parish Council meetings

There being no further business this meeting was closed by the chairman at 20.55 pm.

Signed by the Chairman Dated

Outstanding actions (if removed they are complete)

Ref	Date	Action Log	Responsible
3.1	Mar 20	FP to arrange for invoice	FP
7.3	Nov 19	Order wig wag signs - 3.3 10/2 noted VC to meet with expert at supplier company – ongoing	VC / Clerk
6.5 3.1	Feb 20 June 20	Tesco lease – KR draft letter to Tesco – no response received, Clerk forwarded again	Clerk / KR
7.2	Feb 20	Daleford Lane speed enforcement signs reminder to JG @ Highways	VC
3.1	Mar & May & June 20	Chase up united utilities	Clerk
5.2	June 20	Write letter to Grays Health Care	RM / Clerk
5.3	June 20	KR to write to head of planning to arrange an online meeting	KR
8.3	June 20	Update noticeboards	Clerk
5.4	June 20	Ragwort - contact people responsible for site	Clerk
10.1	June 20	PC vacancy	Clerk
10.2	June 20	Bike park	DER
10.4	June 20	Grass cutting contract	Clerk
10.6	June 20	Subscribe to zoom	Clerk

Agenda Call forward

Ref	Call forward date	Description
	Tbc	VRA re gritting, nuns grave
	Jan 2020	Football field / Tesco agreement
	April 2020	Case Farm

Notes: