

Minutes of the ordinary meeting of the Parish Council held via Zoom on Monday 8th March 2021 at 7.30pm.

Members of the public present: Mr Pounder; Ward Councillor Gina Lewis.

Mr Pounder attended to continue discussions regarding Whitegate Lane from the previous meeting. Cllr Rayner confirmed the four actions from the previous meeting:

- 1) PCSO Lee look at speed monitoring (possibly from the Hartford lay-by),
- 2) Obtain accident / crash data – crash data displayed minor incidents on Whitegate Lane with serious incidents on A54, A556, Dalefords Lane.
- 3) Share Whitegate and Marton Road Safety Risk Assessment with residents.
- 4) Consider funding Whitegate Lane amongst the six other Road Safety areas priorities.

Resident confirmed PCSO has provided an update directly to him; and requested a copy of the crash data. Clerk to forward. **Action: Clerk**

Resident outlined the speed survey recommending 50 mph, doesn't make sense. Highways only contribute half at the limit (50mph) they determine for that road. The Parish Council expect minimum 40 mph if we are to contribute any funding, our Risk Assessment identifies 40 mph as speed to get down to. It is in our top 6 priority.

Resident suggested volunteers calculate average speeds using iPhone to calculate the distance between two points. Cllr Rayner enquired about the practicalities, volunteers and what would do with the data once collected? Confirmed would be collected for data collection purposes. Practicalities coordinated iPhone, voice recording feature reading a partial vehicle reg, and a calculation to work out the average speeds. It was suggested resident consider further and seek volunteers.

It was also noted that residents have purchases 'please slow down in our lane' stickers for their wheelie bins, and one on a tree. It was agreed these can be a powerful tool, people notice it more if temporary and not there all the time.

Resident left the meeting, may return following another meeting.

Members of the Council present Cllr Rayner (Chair), Cllr Roston, Cllr Baldini, Cllr Leech, Cllr Matthews, Cllr Cotterill, Cllr Pickering,

1. Apologise for absence.

Cllr Yould – ill

Declarations of interest.

Cllr Matthews Cassia Green Farm
2.5m fence

2. Minutes

2.1 To approve the minutes of the ordinary Parish Council meeting held on Monday 8th February 2021. 1315/21 resolved that the Council approved the minutes of the ordinary meeting held on Monday 8th February 2021. Minutes will be signed retrospectively. Noted typo Dalefords Lane.

3. Matters arising from the minutes of the ordinary meeting on Monday 8th February 2021.

3.1 No matters arising

3.2 Note updates from 'Action log, outstanding actions will remain on the log until complete.

A brief update as follows:

- 1) Wigwag signs – remains on hold.
- 2) Tesco lease – Tesco confirms the lease is with their solicitor for drafting.
- 3) St Mary's drive – formal application required, but not made any progress.
- 4) Public Access Defib. at Café will be installed in the next week or so.
- 5) A54 speed limit – no update. Awaiting speed survey, resident has made an enquiry regarding progress, Cllr Rayner responded. The Parish Council and Ward Councillor has agreed to pay a proportion of the costs, it's in the hands of Highways. Clerk to remove reference to grit bin off the list as that is complete; 30 mph repeater signs again awaiting Highway's progress.
- 6) Noted speed monitoring undertaken on Cinder Hill last week.
- 7) Stables at Beeches – Clerk contacted planning enforcement and they also suggested contacting Environmental Health; Cllr Lewis will progress.
- 8) Website – on the agenda
- 9) Take photo remove damage bench – Cllr Leech has removed the bench, the legs are rotten, he has left the left paving slabs
- 10) Wooden shed Clay Lane – reported to CWAC non-compliant leave on list.
- 11) Speed monitoring actions – discussed above
- 12) Adjust the wording on the Hollies planning application – complete.
- 13) Clay lane – pumping water on to highway this is an unlawful act. It was noted Cllr Lewis did speak to the landowner, when asked what to do it was suggested a pond or attenuation tank.

The highway edge has eroded away. Highways have now put cones out to alert drivers to the edging. Clerk reported whole length of road past houses as far as Totties Hall lane.

It was suggested that the drains are blocked, Cllr Baldini is familiar with where the drains run; it was agreed Cllr Baldini to assist if a site visit is needed to sort out drainage before the road surface is repaired. **Clerk to share Cllr Baldini email details with Cllr Lewis.**

Ward Councillor Lewis has recently attended a meeting where the Council is trying to map locations of flooding – in many locations' maintenance is important and local knowledge important to identify issues. It was noted ChALC also mapping this information, Clerk to ensure ChALC aware and suggest ChALC inform CWAC officer Chris Samuel of flood issues in the parish to inform their map.

Action Clerk

Clerks report and correspondence

4.1 Discussed and agreed action to Clerk's report and correspondence – all noted.

5. Planning

5.1 1316/21 resolved the following planning application responses:

21/002 74/FUL	Hardy Barn Clay Lane Marton	Single storey extension and porch, removal of existing garage	The Parish Council object to this application as it does not comply with the adopted W&M Neighbourhood Plan (Policy 1) which reflects the needs of the local community for smaller homes. It would appear from the plans that the number of bedrooms potentially increases from 2 to 4 and the floor area appears to exceed an increase of 30% over existing, both points clearly breaching the W&M Neighbourhood Plan.
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21/000 68/FUL	Whitegate House	New access off highway and new entrance gates	No objection
21/006 14/FUL	Cassia Green Farm Barn	2.5 M fence	No objection (noted can put up a 2m fence without Planning permission, not visible from the road and only effects themselves and neighbour)

Cedar Lodge porch extension was discussed and the granting under permitted development of the larger extension. Clerk has previously circulated the permitted development link. It was suggested that the permitted development information is read before we consider future challenges. Agreed Cllr Roston to read permitted development information. It was noted that can stop future permitted development with a restriction, by withdrawing rights to further development.

Action: DER

Public speaking

Cllr Rayner attended the planning meeting to outline the Parish Councils concerns regarding The Hollies application for a COU to a children's home. All 11 councillors voted to accept the planning officer's recommendation for approval.

It was noted they didn't look at the location more the proposal, the parish council agreed this location had issues which we didn't get across to them at the meeting, such as the highways concern on an unsafe bend.

It was noted that tours are virtual and not on site at present due to covid, Cllr Lewis explained the reasons for this.

5.2 To discuss enforcement/complaints:

Case Farm – no change

The Stables at the Beeches – update noted above

The Mosses Common Lane – to remove from this list

Wooden structure – non compliant, enforcement progressing.

5.3 updates regarding the following planning applications:

5.4 Parish Council/Resident Action Group update on Gypsy Traveller Sites DPD – no update. – keep on agenda as a watching brief.

5.5 Neighbourhood planning reforms – no further updates on the planning reforms. Cllr Rayner referred to the NALC model design code previously circulated which he confirmed was worth reading. IT mentions NP's having a place in the process.

It was noted the LA is drawing up its own code and moving on slowly with consultation. Ward Councillor Lewis has been given 2 copies of the design brief and offered to donate a copy to the Parish Council to read. Clerk to provide drop off details and circulate.

Action GL and Clerk

6. Finances

6.1 The bank statement for the current account showed a balance of £36,941.36 there are 2 cheques to be cleared through the bank. The current account balance remaining will be £36,499.66 (£62,309.29 including savings accounts).

6.2 Pay Clerk wages £870 and expenses £119.48 (Defib pads, Domain name, stamps)

6.3 Pay HMRC £217.50 (noted the Payroll provider had calculated the cost to be £270 which is considerably more than it should be)

6.4 Pay payroll service £72.

6.5 Grass cutting quotes – new contractor needed. Our current contractor is leaving the area, so we need to find someone else. A few names were suggested to contact. Noted grass cut second weeks of June and September. Clerk to make enquiries. **Action: clerk**

6.6 Asset register annual review – confirmed no change.

7. Road Safety update

7.1 Vicarage Green – nothing we should be doing until have a new owner of the land. It was noted the farm is up for sale which may impact on the other access options.

7.2 Road Safety updates - Whitegate Lane discussed above. Current priority is to complete the speed reduction at Chester Lane Brook (A54) to 40 mph. However, during covid not permitted to do site visits to undertake speed monitoring so Highways have not progressed. Funding has been agreed. Our second priority is school where the aim is to reduce the limit to 20mph. It was suggested that we quantify and justify our priorities to ensure we don't respond to adhoc requests by ranking them based on several factors such as significant number of households / number of people, risk, accident data, cost implications and so on. Whitegate Lane has only 9 houses and low number of minor accidents. Agreed Cllr Rayner and Cllr Matthews to look at a scoring matrix. **Action: KR / RM**

Ward Councillor Lewis confirmed other ward councillors will also be willing to support initiative in the parish with funding from their member's budget.

7.3 Wig Wag signs – on hold

7.4 Litter, footpaths and styles – Woods behind Mill Lane bike circuit. The matter has been raised with the landowner again, and he confirms it is trespassing but a lot of time and effort to enforce. Does not impact on walkers as the woods is not a public right of way. The land owner was made aware of accident and risk.

7.5 Litter pick – it was agreed Sunday 9th May 9.30 am Recreation Room carpark (socially distanced). Cllr Lewis has undertaken litter picking at Chester Lane brook. It was noted lots of fly tipping in parish, bags along Daleford Lane (Cllr Cotterill will report).

The parish council discussed costs of removing fly tipping which could be offset by cost of allowing all vehicles (including businesses) to attend recycling centres, Ward Councillor Lewis agreed to ask the question of CWAC. **Action: GL**

8. Parish Issues

8.1 Football field lease – it was noted the lease has now expired. Tesco unconcerned. The containers will be regularised by the football club with planning, they have been there over 20 years.

8.2 General Parish issues – Resident contacted Clerk but didn't leave contact details regarding culver along Common Lane. Cllr Roston confirmed it was in hand. Clerk could not respond to resident as no details were left. Cllr Cotterill will speak to the person.

8.3 Covid 19 matters – no matters identified

8.4 Parish Council website – link was circulated to parish councillors. Cllr Rayner noted some minor corrections. Those involved thanked for their hard work. Everyone to provide a picture of themselves to the Clerk for the website and any errors they spot.

9. Items for information and discussion only.

There being no further business this meeting was closed by the chairman at 9.17pm.

Signed by the Chairman Dated

Outstanding actions (if removed they are complete)

Ref	Date	Action Log	Responsible
7.3	Nov 19	Order wig wag signs - 3.3 10/2 noted VC to meet with expert at supplier company – on hold	VC / Clerk
Various	Feb 20 ongoing	Tesco lease chase lease again (Clerk) Review lease when arrives (RM) Review counter lease (RM) Container planning permission discuss with Football club (RM)	Clerk / RM
8.1 3.2	Sept 20 /Feb 21	St Mary's Drive resident sign progress formal application	KR / RM
3.2	Jan 21/ Feb 21	Public Access Defib install at the cafe	PY /RM
3.2	Oct 20 /Feb 21	A54 speed limit reduction / Cinder Hill 30 mph repeater sign	MB
5.2	Dec 20 / Feb 21	The stables at the Beeches – manure Env Health	GL
8.4	Nov 20	Pictures and updates Parish Website	Clerk/CL/DER
8.2	Dec 20	Take photo of damaged bench on Dalefords Lane	CL
Intro	Feb 21	Speed monitoring Whitegate Lane	PCSO
	Mar 21	Share crash map data with resident	Clerk
3.2	Mar 21	Clerk to share contact details for PB and PB if requested to provide info regarding drainage on Clay Lane	Clerk / PB / GL
5.1	Mar 21	Permitted development info - read	DER
5.5	Mar 21	Planning design brief – spare copy to PC for circulation	GL / JE
6.5	Mar 21	Grass cutting contractor	Clerk
7.2	Mar 21	Scoring matrix for road safety RA	KR / RM
7.4	Mar 21	Fly tipping v everyone use the skips – to pose the question regarding cost of collecting fly tipping v allowing everyone to use the tips	GL

Agenda Call forward

Ref	Call forward date	Description
	Tbc	VRA re gritting, nuns grave
	Jan 2021	Football field / Tesco agreement
	April 2021	Case Farm

Notes: