

WHITEGATE & MARTON PARISH COUNCIL

Annual Parish Council Meeting
To be held in Whitegate School Hall
On Monday 10th May 2021 at 7.30pm

AGENDA.

1. Election of Officers – Chairman and Vice Chairman
2. Any apologies for absence and any declarations of interest
3. Acceptance of office forms
4. Note any change of Notification of interest forms in accordance with adopted CW Code of Conduct.
5. Election of officers as follows: -
 - Whitegate Recreation Room Committee
 - Chalc – Cheshire Association of Local Councils (currently KR, DR)
 - Representative at Governors meeting for Whitegate Primary School (currently VC)
 - Representative on Church Wood Conservation Group (currently KR)
6. Representation on the following committees
 - Planning committee – 4 nomination (currently KR, DR, CL, RM).
 - Community Green Space (on hold) (currently KR, PF Clerk and volunteers)
 - Resident Action Group (on hold) (currently KR, DR, Clerk and volunteers)
7. Review champions list.
8. Annual Governance and Accountability Return (AGAR)
 - 8.1 Certificate of Exemption – Chairman / Responsible Finance Officer to certify that the Parish Council is a “*smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2021, and that wish to certify themselves as exempt from a limited assurance review*” under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
 - 8.2 Internal Audit Review
 - 8.3 Annual Governance Statement
 - (a) Consider the findings of the review by the members meeting as a whole
 - (b) Approve the Annual Governance Statement by resolution
 - 7.3 Accounting Statements
 - (a) Consider the Accounting Statements by the members meeting as a whole;
 - (b) Approve the Accounting Statements by resolution; and
 - (c) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.
 - 7.4 To sign records of receipts and payments
9. Risk Assessment
 - Review and confirm any amendments

10. Financial Regulations and Standing Orders

Review and confirm any amendments to

10.1 Financial Regulations,

10.2 Standing Orders and associated guidance including Freedom of Information FOI Health and Safety, Equality and Diversity, and Complaints procedure, Dignity at work policy.

10.3 FOI Model Publication scheme

10.4 General Data Protection Regulation (GDPR)

Signed by the Clerk Mrs Julie Ellis

This agenda was issued on Wednesday 5th May 2021.