

Minutes of the ordinary meeting of the Parish Council held at Whitegate Primary School Hall on Monday 11th October 2021 at 7.30pm

Members of the public present: Ward Councillor Mike Baynham arrived 19.45

Members of the Council present Cllr Rayner (Chair), Cllr Baldini, Cllr Roston, Cllr Matthews, Cllr Pickering, Cllr Cotterill.

1. Apologise for absence.

Cllr Leech– holiday

Declarations of interest.

Allocation of grants DER/VC/PB

Recreation room; KR Churchwood

2.1 To approve the minutes of the ordinary Parish Council meeting held on Monday 13th September 2021. 1350/21 resolved that the Council approved the minutes of the ordinary meeting held on Monday 13th September 2021.

3. Matters arising from the minutes of the ordinary meeting on Monday 13th September 2021.

3.1 No matters arising

3.2 Note updates from 'Action log, outstanding actions will remain on the log until complete. The following updates were noted:

- Wigwag signs – as the Recreation Room couldn't get exactly what they needed on automatic timers for different times of the day, and others had interfered in the process, progress had unfortunately taken a step back. There isn't another meeting until December. At present the pre-school is the main user and not got the volume of winter nights users at the moment post Covid. Why not on timer? issues with the multiple times needed, Cllr Cotterill to discuss further with the Pre-school. **Action: VC**
- Noted Merseyside police mounted division presence on Dalefords Lane – rural crime unit initiative.
- Repeater sign is now on Cinder Hill to remove from the agenda; speed survey: Whitegate Lane and Sutton fields. Sutton fields had been reported by residents and they are informed it is scheduled in. No update on Whitegate Lane and A54 still no sign of report; Cassia Lane also reported.
- Non-policy objectives for Neighbourhood Plan – include improving footpaths to link up regular used routes such as Sherrats Rough along Dalefords Lane with Petty Pool for example, mapping out what we would like to do, Cllr Cotterill happy to pick that up. **Action VC**
- Community events – Cllr Rayner spoke to vicar who discussed with PCC – they are hosting their first Thursday café 10.30 – 12 and are going to ask if anyone requires transport which we can support.
- Vicarage Green – enquiries have been made, suggested Chairman writes a letter in the future.
- ChALC 20th Oct – Cllr Rayner and Leech to attend.
- Footpath diversion – going through farm – delayed due to objector, Clerk to enquire when will the process be complete?
- Perspex notice board – in hand
- Sue Haige has expressed an interest in the vacancy and will attend next meeting as an observer.

Defib box – Cllr Rayner wrote to one of the directors (Pauline) but never received a reply, Clerk has since forwarded to a different email address. Cllr Matthews will speak to Pauline. It is noted that there is a faulty battery in the defib so they have a temporary loan defib which is only available within café hours until the battery is fixed.

3.3 Parish Councillor vacancy – outlined above there is someone interested.

4. Clerk's report and correspondence

4.1 Discussed and agreed action to Clerk's report and correspondence: actions complete or on the agenda:

- Chalc work with PCC partnership pilot scheme exploring average speed cameras, it may involve a £5k annual fee, which the PC struggle to see the VFM and unclear how we would benefit. Clerk has made an enquiry, see what comes back.
- Winsford town centre redevelopment, Parish Council has no comments. Visually Cllr Baynham says from the A54 there will be a coffee shop drive through and the small carpark extended.
- BHF have circulated guidance regarding restarting CPR training through a video – Clerk to review how we can share this widely. **Action: Clerk**

5. Planning

5.1 1351/21 resolved the following planning application responses:

21/03553/ful	Oak Lea,	Erection of single-story side and rear extensions, alterations to rear roof to create a first floor with balcony, alterations to windows and doors	No objection
21/03523/ful	Paddock House Foxwist Green	Single storey rear extension, alteration to rear doors	No objection

Hardy Barn – The Planning officer has been working with the applicant to address concerns to meet the NP. The Planning officer asked for the Parish Council's view on a revised plan which takes the changes to less than 30%. This seems to comply with our NP and no objection on the revision, Clerk has responded to the planning officer.

Granted: 20/04388/ful – Glen Graig; 20/04388/ful – The Hollies

Refused: 20/04137/ful The Barn

5.2 To discuss enforcement/complaints:

Case Farm – no change

Chicken sheds, Clay Lane – chase planning enforcement.

Rushmere lodge – a substantially high wall approx. 2m has been erected down length of property boundary. The Parish Council has received several complaints from concerned residents about road safety and visibility exiting Beauty Bank. One resident has spoken to owner but we don't know the outcome of the conversation. It is our understanding that anything above 1m height has to go through planning permission. The Parish Council is concerned about the visual impairment at the junction. Clerk to report to both planning enforcement and highways. **Action: Clerk**

5.3 updates regarding the following planning applications: none

5.4 Parish Council/Resident Action Group update on Gypsy Traveller Sites - none

5.5 Neighbourhood planning reforms – await further updates.

5.6 NP non-policy objectives – footpaths and vicarage green discussed already.

5.7 Planning considerations - our essential planning guidance has been updated by Cllr Rayner all agreed to adopt the revised guidance note.

6. Finances

6.1 The bank statement for the current account showed a balance of £53,028.18 there are 6 cheques to be cleared through the bank including the Tesco cheque raised in April. The current account balance remaining will be £50,779.34 (£77,588.97 including savings accounts) after the following payments:

6.2 **1352/21 agreed** to pay - £100 Email hosting 1/6/21 – 31/5/22

Cllr Matthews spoke with the Tesco estates manager last week, the matter is still with the Tesco Board who have had a change of policy which was decided after our contract was prepared. Cllr Matthews will give them a call in a couple of weeks. Agreed to raise the invoice to the football club keeping at the same rate. Clerk to find out why the cheque has not yet been banked.

Action: Clerk

Current commitments include £300 solicitor fee to register with land registry, Cllr Matthews may have paid £100 on account, he will find out and provide paperwork for the Parish Council to reimburse.

Action: RM

6.3 To review clerks' salary – noted CPI 2.1%, Cllr Rayner proposed 3.4% increase to £4500pa, **1353/21 all agreed** the increase to £4500.

6.4 **1354/21 agreed** the following donations, it was agreed to allocate above the budgeted allocation as there were limited donations awarded the previous year due to lock-down:

Request for donations 2020/21	Request for	Awarded £
Whitegate WI	Nothing requested	0
Recreation Room	Safely reopening (defogging, legionella testing) £1200	500.00
Church Wood	Annual insurance fee £342	342.00
Whitegate PCC - Parish Mag	Nothing requested	0
Whitegate PCC - general request	Replace posts of church green £320 plus VAT = £384)	384.00
WSCG	Tables and chairs £359 per set x 3 = £1077	359.00
Whitegate Scout Group	Towards costs of tents £1k mess tent normal tent £300 each	500.00
Budget £1500		2085.00
The Royal British Legion		35.00

6.5 To review first half year accounts April – September 2021 these were noted as a correct record and signed by the Chairman.

6.6 Discussed budget for 2022/23 to enable clerk to draft budget, the figure for the football field can be reduced.

6.7 Agreed to order wreath for remembrance service

7. Road Safety update

7.1 Vicarage Green – no further updates, discussed above.

7.2 Road Safety updates – already discussed above.

7.3 Wig Wag signs – discussed above

7.4 Litter, footpaths and styles – Clerk to find out timescales for progressing the footpath diversion with planning inspectorate due to an objection. **Action: Clerk**

8. Parish Issues

8.1 Football field lease update – discussed above

8.2 General parish issues – Defibrillator at Whitegate Station. Discussed above.

8.3 Covid-19 any matters arising within the Parish – none

8.4 Christmas lights switch on – we do not have a tree, Cllr Roston to speak to contact to purchase a tree. Cllr Cotterill to speak to Headteacher about using the school hall as a larger space due to Covid 19. **Action: All**

9. Items for information and discussion only.

9.1 none

There being no further business this meeting was closed by the chairman at 21.12 pm.

Signed by the Chairman Dated

Outstanding actions (if removed they are complete)

Ref	Date	Action Log	Responsible
7.3	Nov 19 ongoing	Order wig wag signs - 3.3 10/2 noted VC to meet with expert at supplier company – Cllr Cotterill to discuss with Pre-school	VC
Various	Feb 20 ongoing	Finalise lease	Clerk / RM / KR
3.2	Oct 20 ongoing	A54 speed limit reduction / Speed survey Whitegate Lane, Sutton Fields and Cassia Lane	MB
5.6	Aug 21 ongoing	Footpaths – linking up / improvements	VC / Clerk
7.1	Aug 21	Vicarage green access – farm change of ownership	KR / DR
9.1	Aug 21	Chalc meeting – attendees KR / CL	Clerk
3.2	Sept 21 ongoing	PROW diversion Bark House Farm – why delayed? Find out timescales	Clerk
3.1	Sept 21	Replace Perspex at the RR noticeboard	DER
4.1	Oct 21	BHF video	Clerk
3.2	Oct 21	Liaise with Café management regarding defib	RM
5.2	Oct 21	Wall at Rushmere lodge raise with Highways / Planning enforcement	Clerk
6.2	Oct 21	Tesco cheque – contact to see why not banked	Clerk
6.2	Oct 21	Solicitor payment on account – find out / provide paperwork for reimbursement	Clerk
6.7	Oct 21	Order wreath	Clerk
6	Oct 21	Inform community groups of donations	Clerk

Agenda Call forward

Ref	Call forward date	Description
	Tbc	VRA re gritting, nuns grave

Notes: