

Minutes of the ordinary meeting of the Parish Council held at Whitegate Primary School Hall on Monday 14th March 2022 at 7.30pm

Members of the public present: Ward Councillor Gina Lewis

Members of the Council present Cllr Rayner (Chair), Cllr Baldini, Cllr Leech, Cllr Matthews, Cllr Haigh, Cllr Roston, Cllr Cotterill.

1. Apologise for absence.

Cllr Ranson – work

Declarations of interest.

8.4 plaque – Cllr Roston

2.1 To approve the minutes of the ordinary Parish Council meeting held on Monday 14th February 2022. 1367/22 resolved that the Council approved the minutes of the ordinary meeting held on Monday 14th February 2022.

3. Matters arising from the minutes of the ordinary meeting on Monday 14th February 2022.

3.1 No matters arising

3.2

- Ward Councillor Mike Baynham has agreement from neighbouring ward regarding the reduction in speed limit to 40 mph and has asked Highways for a cost which we have not received yet. Cllr Baynham has offered to pay from his members budget to speed the process along.
 - Speed surveys on Sutton field / Cassia Lane – we are still awaiting these
 - Perspex – on order
 - Bank mandate for change of signatories has been taken to the bank with ID, Clerk will visit next time in Northwich to check they have been updated.
- Other items on the agenda for discussion.

Ward Councillor Gina Lewis update on a couple of matters:

- Road Closures need to be applied for and an RA completed – we won't be having any road closures
- The retrospective Rushmere Lodge wall application is now available for comment, it was also in the local press; the PC has not yet received the notice for consultation: Clerk to chase with planning. **Action: Clerk**
- CWAC are wildflower and tree planting across the borough, they have done urban areas so far. The Parish Council are keen to undertake tree planting, CWAC officer to contact is R Goulding, Clerk to make contact. **Action: Clerk**

4. Clerk's report and correspondence

4.1 Discussed and agreed action to Clerk's report and correspondence: actions complete or on the agenda:

Election of Parish representative on Standards Committee – Cllr Rayner to review and make a proposal on behalf of the Parish Council. **Action: KR**

What NALC does for T&PC's - they are asking for feedback – Cllr Rayner has some ideas and agreed to draft a response which he will share before submitting. **Action: KR**

5. Planning

5.1 1368/22 resolved the following planning application responses:

22/00461/ful – 6 St Marys Drive for Rear single storey extension – no objection

5.2 To discuss enforcement/complaints:

- Case Farm – no change still monitoring, on hold.
- Clay Lane Farm – Following last months meeting the Clerk made enquiries and usually only LDC applications which are retrospective are consulted with Parish Council, where they are proposed the PC is not consulted; the planner has allowed the PC to make their comment. The container was also mentioned to the planning department to confirm it was lawful. The LDC includes a 4m extension either side of the existing property and increasing the number of bedrooms, the increase is in excess of 40%, the Parish Council object as it does not comply with the Neighbourhood Plan.
- Wooden sheds Dalefords Lane – no update on those, Clerk to chase up.
- Wooden shed - Foxwist Green, there is a new shed but it is a replacement and similar size to the previous shed.
- Rushmere Lodge – following correspondence we were awaiting this to be validated, the application has been made available but the PC have not yet received the application notification (21/04744/ful). Ward Councillor has received correspondence to confirm that the retrospective application has been validated and issued for comment. The planning sub-group will formalise their wording following their concerns regarding visibility.

Action: KR

- Dumping waste – Nova Scotia Lane – there has been some levelling out and covering over the rubble, there were concrete posts, roots and rubbish, we don't know the origin or material dumped or if they have a licence and if the nature of the material being dumped could impact on the water course.

The PC are concerned about the level of service provided by planning and the huge delays, we understand there are staffing issues and a high turnover of staff. In addition the new charging at skips was discussed and concern this would increase the level of fly tipping; Ward Councillor confirmed it is not a statutory duty to provide skips and for that reason they have decided to introduce charging. Keith Rayner will include planning application and enforcement delays in the NALC list.

Action: KR

Clerk to chase outstanding enforcement matters

5.3 updates regarding the following planning applications:

Noted the following applications were granted: none

The following applications were refused: none

5.4 Parish Council/Resident Action Group update on Gypsy Traveller Sites – no further updates.

5.5 Neighbourhood planning reforms – no further updates.

5.6 NP non-policy objectives – discussed footpaths on the agenda above, to remove this item from future agenda.

6. Finances

6.1 The bank statement for the current account showed a balance of £49,874.07 there are four cheques to be cleared through the bank. The current account balance remaining will be £47,528.07 (£74,338.02 including savings accounts) **agreed 1369/22 the following:**

6.2 Pay Clerk wages £900;

6.3HMRC £225

6.4Quay Payroll for admin £15.

The Clerk was asked to confirm if the CIL money had been received, it was confirmed that money has been received and must be spend on something to provide a community benefit. The Clerk was asked if we were considering an online process for payments, it was reiterated that we do have an online account which was to be used for the Vicarage Green Project, there are limited accounts where there are separation of duties when making payments. The current cheque system (whilst old) does the job needed. Unity Bank was recommended.

7. Road Safety update

7.1 Vicarage Green – no further update from the last meeting, on hold until there is a resolution around accessing the site. We acknowledge a number of comments on social media sites around Cinder Hill parking and unfortunately there is nothing further the Parish Council can do at the moment, until the access is resolved.

7.2 Road Safety updates – discussed above.

7.3 Wig Wag signs –project on hold.

7.4 Litter, footpaths and styles – Cllr Haig has walked some additional routes and identified further problems such as Marton Hole – cannot get around the footpath due to drainage ditches (needs a bridge); there are other footpaths where the route is not clear due to the absence of way markers. Agreed to pull a list together of routes and improvements which can then be shared with CWAC Public rights of way possibly invite him to a PC meeting or meet separately. Litter pick day confirmed Sunday 8th May 2022, this has been advertised.

8. Parish Issues

8.1 Football field lease update. The lease has finally been received, it is a 20-year lease with a 10-year break-clause, the lease was circulated ahead of the meeting and agreed. Cllr Rayner has signed the contract, witnessed by a solicitor. The sublease will be drafted, they have been provided a holding letter. The Parish Council will continue to subsidise £100 of the Tesco lease and invoice the Football club for the sub-lease. Cllr Matthews to circulate the sublease for comment.

Action: RM

8.2 Arrangement for annual assembly – Wednesday 27th April 8pm. There will be brief input from the PC about what we have been up to and other community groups; confirmed Church Wood, Scouts, Whitegate Primary School, Café. Suggested we invite the Football club as they have lots of plans for improvements. Cllr Baldini to loan an urn for making tea/coffee. Cllr Roston is considering taking on the role of Homewatch co-ordinator as there is still a vacancy. It was suggested we invite the PCSO (we have a new one – Cllr Roston to provide details to the Clerk).

Action: Clerk

8.3 General parish issues – Jubilee event 5th June 2pm – 4pm Vintage Tea party. St Mary's are joining us with this activity. Pat Fleet will unveil the commemorative plaque, Grace Johnson will hold the microphone. There will also be a bellringing session. The school hall and mews is available in the event of bad weather. **Agreed 1370/22** the plaque previously circulated to be made by Simply Signs and will be free standing not wall mounted.

General discussion: We are using Iain's gazebo, Chris is providing hay bales to sit on, suggested families might want to bring a picnic mat and their own picnic. PC will provide tea/coffee and scones, cream and strawberries and ask PCC if they can make 50 portions of cake. Peter will provide an urn; the café has also offered to loan their urn. Cllr Rayner will prepare a risk assessment and draw up a list of actions. Julie/Val/Sue will manage the refreshments – need volunteers to make scones. Keith has table cloths from the last jubilee and lots of bunting. We will need disposable plates and cups.

Power supply – agreed need to put a wire to the centre of the pole where the urn can be safely accessed under the gazebo. Need some 1950's music (Dave look at his CD's), us Chris's PA system. Agreed charity bucket for Cotswold House – Keith to ask Jenny to get a bucket. Julie has sourced prizes from the Hollies and café; Val will donate a children's prize. Discussed a possible 1950's exhibition, Chris will have think and provide a further suggestion. Robert to draft a simple poster advertising the event.

Action: All

9. Items for information and discussion only.

9.1 None

There being no further business this meeting was closed by the chairman at 9.36pm.

Signed by the Chairman Dated

Outstanding actions (if removed they are complete)

Ref	Date	Action Log	Responsible
Various	Feb 20 ongoing	Finalise football field sub-lease	RM
3.2	Oct 20 ongoing	Road safety - A54 speed limit reduction (40mph) / Whitegate Lane (50mph) / Speed survey Sutton Fields and Cassia Lane	MB
5.6	Aug 21 ongoing	Footpaths – linking up / improvements	VC / SH Clerk
7.1	Aug 21	Vicarage green access – farm change of ownership Line if sight with original plan liaise with DC	KR / DR
3.1	Sept 21	Replace Perspex at the RR noticeboard	DER
9.1	Jan 22	Jubilee plaque – order as agreed, free standing	RM
5.2	Feb 22	Planning enforcement – chase up outstanding actions	Clerk
3.2	Mar 22	Planning - Rushmere Lodge chase why PC not received notification but application available for comment	Clerk
	Mar 22	Tree planting – contact R Goulding	Clerk
4.1	Mar 22	Election of T&PC rep on standards committee – make nomination	KR
4.1	Mar 22	NALC consultation	KR
5.2	Mar 22	Chase enforcement	Clerk
8.2	Mar 22	Annual assembly – invite Football club and PCSO	Clerk
8.2	Feb 22 ongoing	Jubilee celebrations - Vintage tea party - various	All

Agenda Call forward

Ref	Call forward date	Description
	Tbc	VRA re gritting, nuns grave

Notes: