

Minutes of the ordinary meeting of the Parish Council held at Whitegate Primary School Hall on Monday 12th September 2022 at 7.30pm

It is with deep sadness that W&M Parish Council mourns the passing of Her Majesty, Queen Elizabeth II, on 8th September 2022. In line with national guidance this meeting continued, a two-minute silence was observed at the start of the meeting.

Resident attended meeting to raise concerns about parking on Grange Lane. She has lived in parish for 18 months, and outlined the difficulties at the junction of Grange Lane and informed of a crash before summer term. She explained she cannot get out of her new drive, often people park across the entrance or don't park far enough back, and it's a struggle for lorries pulling in/out when vehicles park obstructing the junction. It was quiet over the summer, when there is a wedding/funeral the same issues and school traffic. Q: What is response from school? A: A new member of staff parked across but moved straight away. Parish Council was surprised to hear a member of school staff parked across drive. Q: Parish Council asked what she would like the PC to do? A: would like to request that the double yellow lines are extended passed the gateway or at least white line buffers.

The Parish Council sympathise with the situation, we were hoping CWAC ward councillor would be here, we'll liaise with ward councillors. Q: Have you spoken to PCSO? PC first point of contact, monitor area. It was confirmed they were here last week. Resident confirmed she has cut back holly bush at the front of her property to allow drivers better visibility pulling out of Grange Lane. We are aware of the problem and have been trying for many years to get a carpark to take cars off the road. It should be noted there was objection to the double yellow lines we've got because in conservation area. Resident was thanked for attending, it was confirmed that road safety is a priority in the parish. We will discuss our action later in the meeting at the agenda item.

Resident left meeting 19.41

Members of the public present: M Oldfield, Cllr Mike Baynham

Members of the Council present Cllr Matthews (Chair), Cllr Baldini, Cllr Ranson, Cllr Roston, Cllr Haigh.

1. Apologise for absence.

Cllr Rayner, Holiday
Cllr Leech, Holiday
Cllr Cotterill, Holiday

Declarations of interest.

None

2.1 To approve the minutes of the ordinary Parish Council meeting held on Monday 8th August 2022. 1398/22 resolved that the Council approved the minutes of the ordinary meeting held on Monday 8th August 2022.

3. Matters arising from the minutes ordinary meeting on Monday 8th August 2022.

3.1 No matters arising

3.2 Notes from action Log:

- Cllr Roston asked if we could discuss the PCC transport proposal £200 to aid church attendance, we need to discuss how it will be administered, discussed below.
- Vicarage green access - no further updates.
- Christmas tree – Cllr Roston will view this week to confirm if the tree is suitable.

- TPO process – Cllr Haigh sent in application and is awaiting a response.
- Low hanging branches obstructing visibility at The Beeches have been cut by Cllr Roston but he has not removed them from site, he will remove them before Thursday when the area is due to be cut again. Action: DER

Ward Councillor Baynham arrived at the meeting.

- Clay Lane application following enforcement enquiry follow up – confusion over application Clerk will make enquiries.
- It was noted Hunters Lodge is up for sale, we will hold the enforcement query relating to the use of the property.
- Bark House/Mill Lane footpath – Cllr Haigh sent an email 19/8 to footpath officer, she will give some time to respond due to summer holidays.
- Ragwort – Cllr Roston has reported this to MP and Natural England, as he is not receiving any response from CWAC. Clerk chased CWAC who have forwarded on but no response. Action: Clerk send to Cllr Baynham to follow-up.
- Letter copied to PC regarding Sutton fields – lots of vehicles on the road, a sign advertising drivers, and also selling honey. It is understood it being used as a taxi depot. Clerk to contact Planning enforcement to ascertain if they can run a business such as this from a residential property? Copy in Cllr Baynham and Cllr Matthews will make enquiries too.
- Whitegate House – driveway obstruction funeral/weddings and school blocking driveway and parking too close to the junction on double yellow line. Discussed Extend double yellows or white blockers outside house. Cllr Baynham will ask Highways. White lines might be quicker to install; double yellows more time-consuming; Cllr Baynham will pay from his budget. Need to ensure parking on double yellows is enforced, zero tolerance. School are regularly reminding parents about parking, Clerk to inform them of our course of action, and ask PCSO to attend again. Action: MB, Clerk

4. Clerk's report and correspondence

4.1 Discussed and agreed action to Clerk's report and correspondence: actions complete or on the agenda. No questions were asked.

6. Planning

6.1 1399/22 resolved the following planning application responses:

22/02519/FUL	Land At Clay Lane Marton	Change of use of land to include equestrian use, construction of a 20m x 40m all weather arena and alter pent roof to pitch roof on tack room building	The Parish Council objects to this application on grounds of visual impact as the height of proposed construction exceeds 4 metres. Access to the site is also inadequate for further development and should include a splayed entrance to avoid existing inadequate roadside parking near a major road junction in the village. We note that waste manure has been deposited alongside hedges next to pedestrian footpaths. Despite being raised with CWAC Enforcement this practice continues. We recommend that a waste management plan is a condition of any revised planning application.
22/02881/FUL	Ringwood Foxwist Green	Single storey front extension, single storey side/rear extension, alterations to windows and doors, rendering and cladding application	No objection

22/02842/FUL	Greystones/Swan Green tbc Abbey Close Whitegate	Two storey and single storey side and rear extensions, two storey front extension, attached side garage, external render coat and part cladding to whole dwelling, replacement windows and doors, new access and driveway	Whitegate and Marton object on grounds of non compliance with WMPC Policy 1 due to over 30% increase in size and reducing the distance between neighbouring properties.
22/02633/FUL	Foxes Green Cottage Foxwist Green	Installation of 14 solar electric panels to the south facing roof of the existing garage	No objection subject to no impact on grade 2 listed building

5.2 To discuss enforcement/complaints:

- Case Farm – no update, on hold.
- Clay Lane Farm (Old Oak Stables). Clerk to contact planners to ensure we will be consulted. Action: Clerk
- Dalefords Lane. Owners asked to make an application
- Rushmere Lodge – called in.
- Hunters Lodge – noted property up for sale
- Coachwood Farm – static caravan. Response from enforcement received, work not completed so not able to move in yet as no electrics or sign off from building control. Currently no breach. PC revisit in 6 months.

Noted the following applications were granted: none

The following applications were refused: none

5.4 Parish Council/Resident Action Group update on Gypsy Traveller Sites – no further updates.

6. Finances

6.1 The bank statement for the current account showed a balance of £49,192.18 there are no cheques to be cleared through the bank. The current account balance remaining will be £49,162.18 (£75,972.13 including savings accounts) **agreed 1400/22 the following:**

6.2 Pay/reimburse for any further associated costs for purchase of land £1076.16

6.3 Pay clerks wages £900, HMRC £225, Payroll administration £15

6.4 Pay ICO fee £40

6.5 Agreed Clerks pay increase from September (payable backdated in December) £4900 per year (8.8% inflationary increase due to rising inflation) plus one-off bonus £500 to reflect the additional workload this year. Clerk to notify payroll provider. Action: Clerk

6.6 CIL return (30/9/22) – agreed to utilise the funds in 2022/23 towards The Beeches community asset purchase. Nil return for 2021/22.

6.7 St Mary's PCC support former parishioners who no longer live in the parish to travel to church. Initially there was no interest, however a former parishioner is struggling to attend church due to rising costs £8 per journey. The Treasurer doesn't want to administer a welfare fund, Cllr Roston will liaise with the Church warden to see if they will administer it. It was suggested we initially donate £100 which can be reimbursed to support vulnerable parishioners to travel to church on an adhoc basis. We request that a basic record of the allocations is maintained as an audit trail to account for how the money has been spent. It was agreed a policy is not required, the PCC to use their discretion. Cllr Roston will arrange to give £100 to PCC which will be reimbursed by the PC. Action: DER

7. The Beeches

7.1 Budget/accounting for The Beeches - Cllr Matthews circulated a record of the costs associated with the purchase of the Beeches and reimbursements due to him.

7.2 Risk Assessment for carpark / land and green space - quotes vary between £400 – 600 plus VAT. Cllr Matthews to undertake three quotes and engage contractor to undertake RA.

Action: RM

7.2 Working group – we have had a couple of people email to confirm their interest. Clerk to email with an update and to confirm once RA and tree survey complete, we will identify what jobs need doing. Cllr Roston has some names to email Clerk. Clerk send out an email to volunteers.

Action: Clerk

7.4 Any other business relating to the Beeches. Noted there was previously a shelter on the site. Cllr Matthews has prepared a task log of actions. We need to control number of volunteers and type of equipment used to ensure we are covered by our insurance. Agreed we need to split which jobs can be done by volunteers and which jobs need a professional contractor with their own insurance. Cllr Matthews will also speak to the neighbouring property owners at Rivendell.

Action: RM

8. Road Safety update

8.1 Vicarage Green – to note any updates

8.2 To discuss general road safety updates / speed limits objectives around parish. Ward Councillor Baynham confirmed that the A54 speed limit reduction got stuck waiting for neighbouring councillor to give approval, this is now progressing as Cllr Baynham has agreed to fund 100% to progress the matter.

Cllr Baynham confirmed all Councillors have been awarded additional funding for community pride initiatives and he has asked the Parish Council to confirm any areas for improvement. Initial suggestions include replacing damaged gates along the Whitegate Way (New Church Common). He requires an initial list of initiatives by next week. All to think about any suggestions.

Action: all

Sutton field speed – it was noted that the monitoring didn't identify anyone going above speed limit.

8.3 Parking outside school / Grange Lane – discussed above.

8.4 Litter, footpaths, styles – discussed above.

9. Parish Issues

9.1 United Utilities proposals for pumping stations in the parish – Cllr Haigh received a personal letter from the Chief Executive regarding the plans, a revised planning application is due to be submitted late September, however Cllr Haigh can't see any difference to the previous proposal. We cannot do anything until we receive the plans for consideration.

9.3 Discuss any general parish issues

9.4 Tree planting – Cler to find out if trees available and what sort.

Action: Clerk

9.5 Remembrance service – order wreath

Action: Clerk

9.6 Christmas lights switch on date and arrangements – 3rd December 2022. Tree up 28th Nov.

9. Items for information and discussion only.

Cllr Matthews was thanked for all his work on the acquisition of the Beeches.

There being no further business part one of the meeting was closed by the chairman after part 2 matters at 9.12pm.

Signed by the Chairman Dated

Outstanding actions (if removed they are complete)

Ref	Date	Action Log	Responsible
3.2	Oct 20 ongoing	Road safety - A54 speed limit reduction (40mph) / Whitegate Lane (50mph) / Speed survey Sutton Fields and Cassia Lane	MB
5.6	Aug 21 ongoing	Footpaths – linking up / improvements	VC / SH Clerk
7.1	Aug 21	Vicarage green access – farm change of ownership; Line of sight with original plan liaise with DC	KR / DR KR
9.1	June 22	DER check if Christmas tree suitable at IR's property	DER / IR
8.2	July 22	GL to confirm planning process for the UU pipe and pumping station (Planning application on hold)	GL
8.2	July 22	ST to explore TPO process and if needed for trees Nr proposed pumping station at Cassia Green – awaiting CWAC to respond	SH
8.4	July/Aug 22 Sept 22	Tree visibility – The Beeches / overhanging signs and interactive signs – cut back signs Complete – just to remove waste to allow grass cutting to be completed Sept.	DR / PB
10.1	July	Progress matters at the Beeches – various RA – obtain quotes and instruct Speak to property owner at Rivendell	RM
5.2	Aug/Set 22	Clay Lane Farm – to enquire if PC will be consulted. Application since received for PC to comment upon	Clerk
7.3	Aug / Sept 22	Mill Lane footpath signed off? Arrange meeting Nov – chase update regarding completion of footpath	SH / JE
8.4	Aug/Sept 22	Weeds in field / Ragwort	Clerk
3.2	Sept 22	Sutton Field operation of taxi firm – enquire with Planning enforcement	Clerk
3.2	Sept 22	Grange Lane parking: contact PCSO / school	Clerk
6.5	Sept 22	Notify Payroll	Clerk
6.6	Sept 22	CIL return	Clerk
6.7	Sept 22	PCC welfare fund for transport -	DER
7.2	Sept 22	Email volunteers The Beeches with update DER confirm more volunteer names	Clerk
9.4	Sept 22	Tree planting – contact CWAC see what trees are still available	Clerk
9.5	Sept 22	Remembrance wreath	Clerk

Agenda Call forward

Ref	Call forward date	Description
5.2	Feb 2023	Static caravan - Coachwood Farm
	Tbc	VRA re gritting, nuns grave

Notes: