

WHITEGATE & MARTON PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held at Whitegate Primary School Hall on
Monday 15th May 2023 at 7.30pm

AGENDA

Press and Public Welcome

Open Forum – Members of the public will be invited to comment on any of the items on the agenda before the meeting convenes (5 mins)

1. Apologies for absence and declarations of interest.

2. Minutes

2.1 To sign as a correct record the minutes of the Ordinary Parish Council meeting held on Monday 17th April 2023.

2.2 To sign as a correct record the notes of the annual assembly meeting held on Wednesday 19th April 2023.

3. Matters arising

3.1 Matters arising from the Ordinary meeting held on Monday 17th April 2023.

3.2 Note updates from 'Action log'.

4. Councillors are invited to ask questions about the Clerk report. To receive list of Correspondence and make any comments as necessary.

4.1 Discuss and agree action to Clerk's report and correspondence.

5. Planning.

5.1 To consider the responses to the applications listed on planning list (attached) and late applications received after publication of agenda.

5.2 To discuss enforcement/complaints (attached).

5.3 Updates: Granted/declined/public speaking/enforcement.

6. Finances.

6.1 To receive the bank statement and agree the figures with the Bank Reconciliation.

6.2 Note reimbursement made to Clerk for purchase of defib pads £174

6.3 Note payment to Tesco for rent £720 paid

6.4 Note awaiting invoice for table tennis table which will be processed upon receipt.

7. The Beeches

7.1 The Beeches update from sub committee

8. Road Safety update

8.1 To discuss general road safety updates / speed limits objectives around parish

8.2 Highways proposed meeting with school, PCC and PC.

8.3 Litter, footpaths, styles, tree planting.

9. Parish Issues

9.1 United Utilities update

9.2 Discuss any general parish issues

10. Items for information and discussion only.

Signed by the clerk Mrs Julie Ellis THIS AGENDA WAS ISSUED on 8th May 2023

**CLERKS REPORT
WHITEGATE & MARTON PARISH COUNCIL
FOR THE MEETING ON MONDAY 15th May 2023**

1. Posted cheques as per last month agenda.
2. Emailed plans and updated Planning portal with sub-committee comments, for those received.
3. Circulated by email the month's correspondence.
4. Typed up minutes of meeting
5. Typed up notes of annual assembly
6. Updated Policies and other documents for AGM
7. Chased Tesco for invoice, again! Received for payment
8. Accounts internal audit review completed, questions answered, note of queries shared with Keith Rayner.
9. Ordered table tennis table, note they will invoice the PC directly, Clerk does not need to pay in advance. Delivery 2-3 weeks, they will contact school directly regarding delivery.
10. Purchased defib pads, £174 reimbursed to J Ellis.
11. Invited three members of public interested in pc vacancies to May meeting.
12. Responded to parishioner regarding grade 2 listed planning application, to contact duty planning officer for advice.
13. Wrote to Highways to request a meeting after election, response confirmed officer too busy to attend meeting.
14. Reported fly-tipping Sandy Lane.
15. Advertised on social media the PC vacancies.
16. Advertised the results of the uncontested election.
17. Forwarded grass cutting contract to contractor.
18. Emailed officer regarding dog bin VR drive.
19. Made online payments, to be approved by Keith Rayner.
20. Posted nil expenses for three councillors
21. Circulated NOI and acceptance of office forms
22. Started to update website with new PC info
23. Emailed planning enforcement regarding Coach Wood Farm
24. Received enquiry regarding use of football field, forwarded to Whitegate Football Club

WHITEGATE AND MARTON PARISH COUNCIL

CORRESPONDENCE FOR THE MONTHS OF MAY

AGENDA & MINUTES FOR MEETINGS.

Received response from Planning enforcement to letter	emailed 29/4
BT fibre email from resident	emailed 19/4

Parish Council minutes	emailed 8/5/23
Church Wood minutes	emailed 27/4

NEWS LETTERS / LEAFLETS, ETC.

CWAC Briefings *	emailed various dates
NALC finding and grants bulletin	emailed various dates
Altogether Weekly updates	emailed various dates
Home Watch updates	emailed various dates
Health Watch	emailed various dates
VRDS newsflash & newsletters	emailed various dates
Weekly email digest	emailed various dates
CPALC parish news	emailed various dates
What's new in Public Sector today	emailed various dates
Public Sector Executive newsletter	emailed various dates
ChALC bulletins	emailed various dates
E bulletin	emailed various dates
ICO bulletin	emailed various dates
Stakeholder Bulletin	emailed various dates
Public Health Monthly	emailed various dates
Licence applications	emailed various dates
Police Crime commissioner stakeholder bulletin	emailed various dates
Funding Bulletin	emailed various dates

Items in **Blue** are paper items which would normally be included in blue box circulation. Since there is very little for circulation in blue box at present, Chairman has agreed that blue box items should be available for view at meeting and to take away if anyone is interested. Only when there are important items will the blue box be circulated.

* The briefings are useful to keep up to speed on local / national changes.

Items in bold to be looked at, at the meeting.

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LIST OF PLANNING APPLICATIONS FOR THE MONTH – MAY 2023

Parish Councillors are reminded to declare any interest under the following categories:

- ***Disclosable Interest (as defined in your code of conduct)***
- ***Outside Bodies Interest (where relevant to the application)***
- ***Family and Friends or Close Associate Interest (where relevant to the application)***

23/01287/CAT	Whitegate Cottage Whitegate Road	Dead Conifer (T1) - Remove. Large Conifer (T2) - Section fell to ground level, cut timber into rings and stack near house
23/01202/FUL	Land Adjacent To Monks Well Cottage Vale Royal Drive	Installation of ground mounted stand-alone solar array for microgeneration
23/01313/FUL	Rustlings Vale Royal Drive	Erection of detached garage
23/00881/FUL	Larch Cottage, VR Drive	ingle storey rear extension. Conversion of outbuilding first floor to granny flat and new garage

GRANT PLANNING PERMISSION.

REFUSAL OF PLANNING PERMISSION.

PUBLIC SPEAKING AT PLANNING COMMITTEE MEETING.

PLANS WITHDRAWN. List circulated 28/12

APPEAL

PLANNING ENFORCEMENT ISSUES FOR DISCUSSION –

Case Farm – storage of various equipment

Rushmere Lodge, Beauty Bank – wall over 1m – retrospective application – update from Cllr Baynham received to confirm allocated to a planning officer for consideration.

Marton Hall Farm barn – an unauthorised agricultural barn and must submit an application by 30/4

Hunters retreat – planning applications in progress

Coach wood farm – static caravan – emailed planning enforcement

PLANNING COMPLAINTS

Potential breach of planning permission for an evening event at Whitegate Station, confirmed no longer taking place. Planning conditions restrict use between 9am and 5pm.

Late agenda items - The Parish Council will review any additional planning applications/complaints received after publication of the Agenda.