

WHITEGATE & MARTON PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held at Whitegate Primary School Hall on
Monday 11th September 2023 at 7.30pm

AGENDA

Press and Public Welcome

Open Forum – Members of the public will be invited to comment on any of the items on the
agenda before the meeting convenes (5 mins)

1. Apologies for absence and declarations of interest.

2. Minutes

2.1 To sign as a correct record the minutes of the Ordinary Parish Council meeting held on
Monday 14th August 2023.

3. Matters arising

3.1 Matters arising from the Ordinary meeting held on Monday 14th August 2023.

3.2 Note updates from 'Action log'.

4. Councillors are invited to ask questions about the Clerk report. To receive list of Correspondence and make any comments as necessary.

4.1 Discuss and agree action to Clerk's report and correspondence.

5. Planning.

5.1 To consider the responses to the applications listed on planning list (attached) and late
applications received after publication of agenda.

5.2 To discuss enforcement/complaints (attached).

5.3 Updates: Granted/declined/public speaking/enforcement.

6. Finances.

6.1 To receive the bank statement and agree the figures with the Bank Reconciliation.

6.2 Form received from Barclays asking us to confirm persons on account, await signature
from KR.

6.3 Note correspondence ongoing with External Auditor for sign off of accounts

6.4 ICO fee due August £40 agreed August, note we have set this up as a direct debit so
fee reduced to £35

6.5 Pay clerk wages

6.6 Pay HMRC PAYE

6.7 Pay Quay Payroll for Payroll services

8. Road Safety update

8.1 To discuss general road safety updates / speed limits objectives around parish

8.2 School parking / Cinder Hill parking

8.3 Litter, footpaths, styles, tree planting (deter until October).

9. Parish Issues

9.1 United Utilities update

9.2 Discuss any general parish issues

10. Items for information and discussion only.

Signed by the clerk Mrs Julie Ellis THIS AGENDA WAS ISSUED on 6th September 2023

**CLERKS REPORT
WHITEGATE & MARTON PARISH COUNCIL**

FOR THE MEETING ON MONDAY 11th September 2023

1. Made payments as per last month agenda. Note Direct Debit set up for ICO fee (saved £5)
2. Emailed plans and updated Planning portal with sub-committee comments, for those received.
3. Circulated by email the month's correspondence.
4. Typed up minutes of ordinary meeting
5. Prepared PC newsletter and published on website / social media
6. Chased litter pick along Whitegate Lane again (reported June).
7. Chased dog bin repair, WW carpark again
8. Received more HMRC notice of over-due account. We are now paying online. Forwarded to payroll administrator for resolution, she has spoken to HMRC who have sent a fix for her to put on her system to correct the errors.
9. Invoiced Football club – not received cheque back yet or copy of their insurance
10. Forwarded CIL report to CWAC
11. Reported 2 cases to Planning enforcement
12. Responded to External Audit queries
13. Wrote to Highways regarding zig zag lines outside rear school entrance – response received saying they will look into it.

WHITEGATE AND MARTON PARISH COUNCIL

CORRESPONDENCE FOR THE MONTHS OF SEPTEMBER

AGENDA & MINUTES FOR MEETINGS.

T&PC online event 12/9	emailed 22/8
PCSO update	emailed 24/8
DLUHC consultation on LP	emailed 31/8
Cyber crime awareness session 27/9	emailed 31/8
ChALC annual meeting 12/10	emailed 31/8
Online connections event Strategic plan	emailed 31/8
D Day info 6/6/24	emailed 1/9

Parish Council minutes	emailed
------------------------	---------

NEWS LETTERS / LEAFLETS, ETC.

CWAC Briefings *	emailed various dates
NALC finding and grants bulletin	emailed various dates
Altogether Weekly updates	emailed various dates
Home Watch updates	emailed various dates
Health Watch	emailed various dates
VRDS newsflash & newsletters	emailed various dates
Weekly email digest	emailed various dates
CPALC parish news	emailed various dates
What's new in Public Sector today	emailed various dates
Public Sector Executive newsletter	emailed various dates
ChALC bulletins	emailed various dates
E bulletin	emailed various dates
ICO bulletin	emailed various dates
Stakeholder Bulletin	emailed various dates
Public Health Monthly	emailed various dates
Licence applications	emailed various dates
Police Crime commissioner stakeholder bulletin	emailed various dates
Funding Bulletin	emailed various dates

Items in 'Blue' are paper items which would normally be included in blue box circulation. Since there is very little for circulation in blue box at present, Chairman has agreed that blue box items should be available for view at meeting and to take away if anyone is interested. Only when there are important items will the blue box be circulated.

* The briefings are useful to keep up to speed on local / national changes.

Items in bold to be looked at, at the meeting.

WHITEGATE AND MARTON PARISH COUNCIL

LIST OF PLANNING APPLICATIONS FOR THE MONTH – SEPTEMBER 2023

Parish Councillors are reminded to declare any interest under the following categories:

- ***Disclosable Interest (as defined in your code of conduct)***
- ***Outside Bodies Interest (where relevant to the application)***
- ***Family and Friends or Close Associate Interest (where relevant to the application)***

23/02778/TPO	Casia Green, Cassia Ln	1x Quercus Robur (Oak) Tree (entrance to field boundary) works required: crown lifting of lower branches to facilitate construction vehicles in association with improvement works to Marton North Wastewater Treatment Works(WwTW)
--------------	---------------------------	---

GRANT PLANNING PERMISSION. List updated 7/8/23

REFUSAL OF PLANNING PERMISSION. List updated 7/8/23

PUBLIC SPEAKING AT PLANNING COMMITTEE MEETING. NA

PLANS WITHDRAWN. List updated 7/8/23

APPEAL NA

PLANNING ENFORCEMENT ISSUES FOR DISCUSSION –

Case Farm – storage of various equipment

Rushmere Lodge, wall / fence Refused application

Hunters retreat – planning applications in progress awaiting decision

Coach wood farm – static caravan – Planning enforcement confirm static caravan has been removed

Container – in field between Nova Scotia and Whitegate Way

The mosses - lodge home

PLANNING COMPLAINTS

Late agenda items - The Parish Council will review any additional planning applications/complaints received after publication of the Agenda.