

WHITEGATE & MARTON PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held at Whitegate Primary School Hall on
Monday 9th October 2023 at 7.30pm

AGENDA

Press and Public Welcome

Open Forum – Members of the public will be invited to comment on any of the items on the
agenda before the meeting convenes (5 mins)

1. Apologies for absence and declarations of interest.

2. Minutes

2.1 To sign as a correct record the minutes of the Ordinary Parish Council meeting held on
Monday 11th September 2023.

3. Matters arising

3.1 Matters arising from the Ordinary meeting held on Monday 11th September 2023.

3.2 Note updates from 'Action log'.

4. Councillors are invited to ask questions about the Clerk report. To receive list of Correspondence and make any comments as necessary.

4.1 Discuss and agree action to Clerk's report and correspondence.

5. Planning.

5.1 To consider the responses to the applications listed on planning list (attached) and late
applications received after publication of agenda.

5.2 To discuss enforcement/complaints (attached).

5.3 Updates: Granted/declined/public speaking/enforcement.

6. Finances.

6.1 To receive the bank statement and agree the figures with the Bank Reconciliation.

6.2 To complete again documentation to change signatories at Barclays Bank online
banking (due to incorrect order for signature and RM not verified documents).

6.3 Note conclusion of audit from External Auditor, notice displayed 30th September
online/notice board. Discuss points raised by external auditor and any feedback

6.4 Note 2023/24 accounts half-year review

6.5 Pay External Audit Fee £252 (incl VAT)

6.6 Pay CWAC election fee charge £181

6.7 Paid grass cutting contract £245

6.8 Discuss community donations (for payment November)

6.9 Order wreath for remembrance service

6.10 Clerk salary review

8. Road Safety update

8.1 To discuss general road safety / speed limits objectives around parish / School parking

9. Parish Issues

9.1 United Utilities update

9.2 Discuss any general parish issues

9.3 Litter, footpaths, styles

9.4 Tree planting

9.5 Christmas Tree / Lights switch on arrangements (2/12)

9.6 DDay celebrations?

10. Items for information and discussion only.

Signed by the clerk Mrs Julie Ellis THIS AGENDA WAS ISSUED on 4th October 2023

CLERKS REPORT
WHITEGATE & MARTON PARISH COUNCIL
FOR THE MEETING ON MONDAY 9th October 2023

1. Made payments as per last month agenda.
2. Emailed plans and updated Planning portal with sub-committee comments, for those received.
3. Circulated by email the month's correspondence.
4. Typed up minutes of ordinary meeting
5. Prepared PC newsletter and published on website / social media
6. Chased football club rent and provided bank details for payment
7. Reminded KR regarding ChALC AGM 12/10, booked place
8. Responded to external audit queries
9. Responded to resident regarding suggestion for Cinder Hill
10. Emailed resident Cinder Hill for more information regarding light pollution concerns as we don't know what they are concerned about (correspondence via D Roston)
11. Responded to enquiry regarding new property on Nova Scotia
12. Responded to enquiry regarding PROW overgrown (forwarded to SH)
13. Received email regarding concern about traffic outside Recreation Room (Pre-school).
14. Phone call from resident regarding fibre to the premises not being included in programme for installation along Cinder Hill (asking for PC to support a resident group).
15. Resident adjacent to Church wood raised concerns about tree, forwarded to CWCG to comment.
16. Verbally informed resident that CWAC officer had been in touch about ragwort following concerns raised, they were addressing the problem (early Sept) D Roston said too late in season now and will raise again next year.

WHITEGATE AND MARTON PARISH COUNCIL

CORRESPONDENCE FOR THE MONTHS OF OCTOBER

AGENDA & MINUTES FOR MEETINGS.

Cheshire and Warrington LEP	emailed 13/9
CWAC session – connections	emailed 14/9
ChALC online training	emailed 14/9
Mersey Forest tree planting talk 16/10 / grants available	emailed 19/9
Solar together	emailed 21/9
Lunch & Learn energy saving	emailed 21/9
Jo Cox civility commission	emailed 22/9
PCC annual report	emailed 25/9
ChALC membership recruitment to board	emailed 25/9

Parish Council minutes	emailed
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NEWS LETTERS / LEAFLETS, ETC.

CWAC Briefings *	emailed various dates
NALC finding and grants bulletin	emailed various dates
Altogether Weekly updates	emailed various dates
Home Watch updates	emailed various dates
Health Watch	emailed various dates
VRDS newsflash & newsletters	emailed various dates
Weekly email digest	emailed various dates
CPALC parish news	emailed various dates
What's new in Public Sector today	emailed various dates
Public Sector Executive newsletter	emailed various dates
ChALC bulletins	emailed various dates
E bulletin	emailed various dates
ICO bulletin	emailed various dates
Stakeholder Bulletin	emailed various dates
Public Health Monthly	emailed various dates
Licence applications	emailed various dates
Police Crime commissioner stakeholder bulletin	emailed various dates
Funding Bulletin	emailed various dates

Items in 'Blue' are paper items which would normally be included in blue box circulation. Since there is very little for circulation in blue box at present, Chairman has agreed that blue box items should be available for view at meeting and to take away if anyone is interested. Only when there are important items will the blue box be circulated.

* The briefings are useful to keep up to speed on local / national changes.

Items in bold to be looked at, at the meeting.

WHITEGATE AND MARTON PARISH COUNCIL

LIST OF PLANNING APPLICATIONS FOR THE MONTH – OCTOBER 2023

Parish Councillors are reminded to declare any interest under the following categories:

- ***Disclosable Interest (as defined in your code of conduct)***
- ***Outside Bodies Interest (where relevant to the application)***
- ***Family and Friends or Close Associate Interest (where relevant to the application)***

23/02964/LBC and 23/02963/ful	Rookery Farm, Dalefords Lane	Single storey side extension and replacement roof to existing outbuilding. Works to include removal of existing roof to replace with pitched tiled roof, raising ridge height to create a first floor with conservation rooflights, alterations to windows/doors and elevations
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GRANT PLANNING PERMISSION. List updated 7/8/23

REFUSAL OF PLANNING PERMISSION. List updated 7/8/23

PUBLIC SPEAKING AT PLANNING COMMITTEE MEETING. NA

PLANS WITHDRAWN. List updated 7/8/23

APPEAL NA

PLANNING ENFORCEMENT ISSUES FOR DISCUSSION –

Case Farm – storage of various equipment

Rushmere Lodge, wall / fence refused application

Hunters retreat – planning decision refused, awaiting outcome

Container – in field between Nova Scotia and Whitegate Way

The mosses - lodge home

PLANNING COMPLAINTS

Late agenda items - The Parish Council will review any additional planning applications/complaints received after publication of the Agenda.