

WHITEGATE & MARTON PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held at Whitegate Primary School Hall on
Monday 8th September 2025 at 7.30pm

AGENDA

Press and Public Welcome

Open Forum – Members of the public will be invited to comment on any of the items on the agenda
before the meeting convenes (5 mins)

1. Apologies for absence and declarations of interest.

2. Minutes

2.1 To sign as a correct record the minutes of the Ordinary Parish Council meeting held on
Monday 11th August 2025.

3. Matters arising

3.1 Matters arising from the Ordinary meeting held 11th August 2025.

3.2 Note updates from 'Action log'.

4. Councillors are invited to ask questions about the Clerk report. To receive list of Correspondence and make any comments as necessary.

4.1 Discuss and agree action to Clerk's report and correspondence.

5. Planning.

5.1 To consider the responses to the applications listed on planning list (attached) and late
applications received after publication of agenda.

5.2 To discuss enforcement/complaints (attached).

5.3 Updates: Granted/declined/public speaking/enforcement.

6. Finances.

6.1 To receive the bank statement and agree the figures with the Bank Reconciliation.

6.2 To note payment of ICO fee (taken by direct debit).

6.3 To pay clerk wages and any reimbursements.

6.4 To Pay HMRC PAYE

6.5 To pay Quay Payroll fee

6.6 To Pay Grass cutting contractor

6.7 To agree clerk pay increase.

7. Road Safety

7.1 To discuss road safety issues.

8. Parish Issues

8.1 The Beeches

8.2 United Utilities

8.3 Discuss any general parish issues

8.4 Footpath action log

8.5 Climate action update and location request for planting.

9. Items for information and discussion only.

Signed by the clerk Mrs Julie Ellis THIS AGENDA WAS ISSUED on 3rd September 2025

Date of next meeting Monday 13th October 2025, please notify clerk of any absences.

**CLERKS REPORT
WHITEGATE & MARTON PARISH COUNCIL**

FOR THE MEETING ON MONDAY 8th September 2025

1. Made payments as per last month agenda.
2. Emailed plans and updated Planning portal with sub-committee comments, for those received.
3. Updated planning list by checking portal for updates (as PC does not receive automatic updates)
4. Circulated by email the month's correspondence.
5. Posted completion notice on website from external audit.
6. Advertised community donations and sent reminders to community groups – deadline 30th Sept.
7. Reminded ward councillors of outstanding actions.
8. Emailed Headteacher for some dates for resident meeting.
9. Chased up completion of Bawsgate Farm – obscured glass in windows confirmed completion by planning.
10. Reported Folley cottage to planning enforcement for shed on agricultural land.
11. Chased planning enforcement for update on static caravan at Junction Dalefords/Clay Lane – planning enforcement officer not yet allocated.
12. Updated Risk Register to include 20mph on Grange Lane.
13. Forwarded memorial bench policy to football club.
14. Emailed Chalc for advice regarding agricultural / equestrian land.
15. Collected wheelie bin stickers, took delivery of buddy sign and delivered all to KR.
16. Emailed to confirm date of light switch on to all interested parties.
17. Submitted VAT return.

WHITEGATE AND MARTON PARISH COUNCIL

CORRESPONDENCE FOR THE MONTH OF SEPTEMBER 2025

AGENDA & MINUTES FOR MEETINGS.

Minutes	emailed
Church Wood Minutes	
NEWS LETTERS / LEAFLETS, ETC.	
CWAC Briefings *	emailed various dates
NALC finding and grants bulletin	emailed various dates
Altogether Weekly updates	emailed various dates
Home Watch updates	emailed various dates
Health Watch	emailed various dates
VRDS newsflash & newsletters	emailed various dates
Weekly email digest	emailed various dates
CPALC parish news	emailed various dates
What's new in Public Sector today	emailed various dates
Public Sector Executive newsletter	emailed various dates
ChALC bulletins	emailed various dates
E bulletin	emailed various dates
ICO bulletin	emailed various dates
Stakeholder Bulletin	emailed various dates
Public Health Monthly	emailed various dates
Licence applications	emailed various dates
Police Crime commissioner stakeholder bulletin	emailed various dates
Funding Bulletin	emailed various dates
Cheshire Community Action	emailed various dates

Items in **Blue** are paper items which would normally be included in blue box circulation. Since there is very little for circulation in blue box at present, Chairman has agreed that blue box items should be available for view at meeting and to take away if anyone is interested. Only when there are important items will the blue box be circulated.

* The briefings are useful to keep up to speed on local / national changes.

Items in bold to be looked at, at the meeting.

WHITEGATE AND MARTON PARISH COUNCIL

LIST OF PLANNING APPLICATIONS FOR THE MONTH – SEPTEMBER 2025

17 St Marys Drive Whitegate	17 St Marys Drive	Single storey front extension with enclosure of existing porch, enlargement of existing side window opening.
25/02419/TPO	Cassia Lodge	Horse Chestnut (T30) - Fell the tree to ground level. Plant a replacement tree. Common Beech (T6) - Undertake a 1-1.5m crown reduction as part of the staged reduction process identified in the Arboricultural report
25/02215/FUL / 25/02134/LBC	Marton House	Conversion of existing barn / machine store into a games room and utility including extension to form a garden tool store to the rear

Parish Councillors are reminded to declare any interest under the following categories:

- ***Disclosable Interest (as defined in your code of conduct)***
- ***Outside Bodies Interest (where relevant to the application)***
- ***Family and Friends or Close Associate Interest (where relevant to the application)***

GRANT PLANNING PERMISSION. List updated Aug 25

REFUSAL OF PLANNING PERMISSION. List updated Aug 25

PUBLIC SPEAKING AT PLANNING COMMITTEE MEETING. NA

PLANS WITHDRAWN. List updated Aug 25

APPEAL APP/A0665/X/24/3356072 Hunters Retreat Cassia Green Farm Cassia Green Marton -Certificate of lawfulness for the existing use of the land, stables and equestrian facilities at Hunters Retreat have and continue to be used as part of a livery yard, for a period in excess of 10 years. In addition, a hardcore track has been in place from the yard area to the muck heap to assist with the collection and removal of the muck all year round.

24/03545/PDQ Planning Inspector ref: APP/A0665/W/25/3363101: 25/00045/REF Vale farm - Change of use of an existing agricultural building to one dwelling house together with associated operational development

25/00072/REF Planning Inspector ref: APP/A0665/D/25/3369556 Old Oak Stables, Clay Lane, Marton, Winsford, CW7 2QH, Single storey rear extension (retrospective)

PLANNING ENFORCEMENT ISSUES FOR DISCUSSION :

The mosses - lodge home - LDC applicated received and commented upon awaiting decision
Bawsgate Farm barns used as holiday lets / renovations not in accordance with planning permission - windows obscured.

Static Caravan land corner of Clay Lane / Dalefords Lane
Building on agricultural land at Folley Cottage.

PLANNING COMPLAINTS / MATTERS RAISED BY RESIDENTS

Late agenda items - The Parish Council will review any additional planning applications/complaints received after publication of the Agenda.